



NYASA MONTESSORI

Application Form

Particulars of student

First Name: Surname:
 Gender: Date Of Birth: Age.....
 Nationality: Religion:
 Class Applied for:..... Admission Date:.....
 First Language..... Prior toddler group experience YES NO
 Where.....

Please state the name of previous school or school attended

.....
 Names of brothers and sisters in this school.....
 Is the child toilet trained?.....

Particulars of Parent or Legal Guardian

Surname: First names:.....

Professional background of both parents:

.....

Full address – physical & postal:

.....

Contact Numbers:

Mr.....
 Mrs.....
 Home.....

E-mail:

Access Number(s): Mr.....

Mrs.....

Medical Information

Please indicate if you are aware of any allergies or other medical conditions.

.....

Name Of family doctor:.....

Tel: number.....

NB: Provide details of medical conditions or chronic medication. Please send a copy your child’s birth certificate.

.....

.....
Parents Name

.....
Parents signature

.....
Date

- Please send in 2 passport size photos with this application form and K15,000 application fee (non refundable).

School Excursions

At Nyasa Montessori we have approximately 1 excursion per Year. Children are taken on fun trips or sometimes invited to other schools to watch plays etc. Often we ask parents to help with transport and every precaution is taken to ensure that your child is safe. However, if parents are not happy about their children leaving the school compound then they have every right to decline. Please sign below if you give permission for these excursions. I give permission forto join the school on excursions and do not hold the school responsible for any mishaps that may occur.

Parent's name

Parent's signature

DISCLAIMER

- The school holds complete authority for the placement/ change of placement of a child based on his/her age, maturity level or performance etc. This is based on assessments done by a qualified professional educator.
- School will not be responsible for the loss of any belongings. Please label your child's belongings and uniform clearly.

Declaration by Parent or Guardian

I/my Company _____(name) do hereby undertake full responsibility for prompt payment of school fees by the due date. We also will ensure that or child reports to school punctually and follows the school rules and regulations.

Signature of Parent/Guardian

Date

Rules and Regulations

At Nyasa Montessori our priority is to provide an optimal environment for your child to realize his or her potential. Extra care is taken towards their well-being and we endeavour to bring out the best in your child. Parents can help by following a few simple rules:

- 1) School hours: 8:00am to 11:00 am (Sunshine class) 7:30am – 11:30am, Friday 7:30am – 11:00am (Stars). When you bring your child to school there will always be an adult to receive your child. At home time, Parents are requested to park their cars in a considerate manner and come to collect their children.
- 2) **LATE COMERS** – Mornings: if you are late (and find that there is no staff member to receive your child) PLEASE ESCORT YOUR CHILD TO THE CLASS

Home time: The teacher on duty will leave your child's name in the late leavers' book. This should be signed by a parent on collection.
- 3) There will be a mid-morning break and each child must bring a healthy snack with a drink (please provide juice, milk or water). These must be in plastic containers as **GLASS IS DANGEROUS**.
- 4) Please **DO NOT SEND SWEETS OR CHOCOLATES** unless there is one for each child. Soft or fizzy drinks are not allowed either.
- 5) **BIRTHDAYS** – You may send in a cake to school when it is your child's birthday (no others goodies please).
- 6) **SPECIAL CHAIR** – Your child gets to sit on the special chair when s/he brings in an item of interest for everyone to see e.g. a book, shells, etc. (no toys please!).
- 7) All containers and cases should be marked with your child's name. The school is not liable for the loss of any belongings.
- 8) A change of clothing should be sent to school each day. Hats on hot days. (Hats may be left at the school and collected at the end of term.) All clothing should be clearly marked with your child's name.
- 9) Children suffering from coughs, colds and any infectious conditions should be kept at home until the infection has passed.
- 10) The term and half term dates are set at the beginning of every term. Notification will be sent to you.
- 11) A registration fee of K15,000 is required at the time of enrolment together with 2 passport size photos.
- 12) **LIBRARY BOOKS**
All library books that go home with the children will be the parents' responsibility. Please ensure that these books are taken care of and not damaged. Any loss or damage to school books will be charged.
- 13) Parents will be required to attend school events and parent meetings. It is important that you share these special occasions with your child.
- 14) In the event of an accident or serious illness and we are unable to contact the family, the school head will take responsibility to do what is best depending upon the situation. The parent/guardian will be responsible for the full payment of any medical treatment that may have been provided.

The term fees are:-

Application fee	K15,000.00
Sunshine Class (2½ - 3½ years old) -	K350,000.00
Stars / Rainbow (3½ -4½ years old))	K475, 000.00
Toddlers (2 x a week) (Below 2½)	K8,000.00 per day

It is important that payment is made in the first week of term, failing which, your child may be sent home.

Give your child a solid foundation for a brighter future.

SCHOOL UNIFORM LIST FOR STARS CLASS ONLY

Boys Uniforms:

Shirt (no collar) & trousers/ Shorts, Navy jersey, Black school shoes, navy socks, Book bag, caps

For sports: White shorts, White T-shirt, White socks and sports shoes, sports bag

Girls Uniforms:

Tunic dress, Navy jersey, Black school shoes, navy socks, Book bag, hat

For sports: White sports skirt, White T-shirt, White socks and sports shoes, Sports bag

Swimming: Navy blue swim suits and towels (for everyone)

School shoes are available from Footwear Centre Ltd.

Note: Sunshine students to come in their home clothes.

Stars and sunshine stationery list

3 pencils

1 box of thick wax crayons

1 sharpener

1 small round tipped scissors

P.O.BOX E762 POST DOT NET, Blantyre, Malawi

Cell: 0999 653 595/ 0212 951 208

Email: info.nja2020@gmail.com

Website: [www. nyasainternational.academy](http://www.nyasainternational.academy)

TODDLERS AGREEMENT FORM

1. Nyasa Montessori accepts children below the age of 2½ years as toddlers
2. Toddlers are welcome 3x a week with a guardian/parent/care taker. If the parents wish to send him/her for more days, please inform the administration department. In this case, the child will still be considered as a toddler and will not be moved to the next class until he/she is 3 years by 30th June, .i.e. until the child is 3 years 3 months old when the new academic year starts in September.
3. The core objectives for the toddler class are to provide an environment where they can socialize with others as well as to get them used to the new environment and school routine.
4. Daily rate is K8,000. Fees will be calculated for the days in the term. An invoice will be issued.

Parent's/Guardian's name

Parent's/Guardian's signature

Date

For office use only

Name of child: _____ Class: _____ Date: _____

Age: _____ DOB: _____

Allergies: _____

Parents Contact Details:

Father	
Mother	
Next of Kin	

	People responsible	Yes/No	Sign
Name in class register on Google drive & email the appropriate class teacher.	Savitha & Wezi		
Front office contact details updated	Hajra		
Name in WhatsApp groups (admin & online)	Wezi		
Added to google classroom	Savitha		
Stationery been issued	Wezi		
Invoice been issued	Raheemah		
Teacher been informed and given all the above information	Mrs Phiri		